ROLE:	**Safe Routes to School Infrastructure Officer**
PROGRAMME:	**Safe Routes to School**
SALARY:	**€37k per annum**
LENGTH OF CONTRACT:	**Full-time for a period of two years (subject to funding) with a 6-month probationary period.**
REPORTING TO:	**Tracey Lydon (Programme Manager)** tlydon@eeu.antaisce.org
LOCATION:	**Homeworker/remote workers** **Dublin**

The closing date for receipt of applications is Friday 26th January 2024

Background:

The Environmental Education Unit of An Taisce is the national operator of a number of highly successful environmental education and management programmes such as Green-Schools, Blue Flag, National Spring Clean, Clean Coasts and Climate Ambassador. The Safe Routes to School programme was launched in March 2021 and focuses on the delivery of infrastructure to support active travel to school. The programme is funded by the Department of Transport and supported by the National Transport Authority (NTA).

Safe Routes to School Programme:

The Department of Transport has funded An Taisce EEU to develop and deliver a comprehensive Safe Routes to School programme which will support the wider Green-Schools Travel programme. The programme will focus on improving infrastructure in front of and around schools so that more students can walk or cycle to school. The programme is being delivered in partnership with Local Authorities and other key stakeholders nationwide.

The key focus for the programme is as follows:

- To provide “front of school” treatments to enhance sustainable access into the school grounds.
- To accelerate the delivery of cycling and walking infrastructure on access routes to schools.

To find out more information about the programme go to:
https://greenschoolsireland.org/saferoutestoschool/

Recruitment:

An Taisce EEU is now recruiting one **full-time Safe Routes to School Infrastructure Officer** to be based in the following areas: **Dublin.** The role will be homebased with travel to schools in the area.

The post will be full-time for a period of up to two years. There will be a probationary period of 6 months. The post will be 32.75 hours per week but a degree of flexibility of working hours around evenings and weekends will be expected. This role is for a homeworker/remote worker who will be required to travel for meetings, audits, training, events etc.

Key Tasks and Responsibilities:

- Oversee the delivery of the programme to selected number of schools per county/region.
- Liaise and communicate with selected schools to ensure they are fully informed, consulted and supported through the programme.
- Liaise and consult with our Local Authority partners to deliver the project on the ground.
- Oversee and manage quantitative and qualitative surveys for assigned schools.
- Undertake front of school audits and walking/cycling route audits.
- Develop delivery plans to support the provision of infrastructure outside and along routes to school.
- Undertake 'brainstorming' workshops with schools and Local Authorities to support the programme.
- Ongoing communication with stakeholders to garner support for the programme and infrastructural provision.
- Monitor and evaluate the provision of infrastructure in liaison with Local Authorities.
- Liaise with other partners on a regional basis to update them on progress.
- Liaise and co-operate with Green-Schools Travel Officers on a regional basis.
- Prepare monthly progress reports to update senior management of developments.
- Undertake any other such relevant duties as may from time to time arise and are considered appropriate.

PERSON SPECIFICATION

Attributes	Attributes
Qualifications and Attainments 3rd Level Qualification in town planning, transport planning, sustainable transport or engineering.	Essential
Experience	
A minimum of **two year's experience** in the field of town planning, transport planning, sustainable transport or engineering.	Essential
Good working knowledge of geographic information systems (GIS)	Essential
Experience liaising with a wide range of stakeholders	Essential
Knowledge, Skills & Aptitudes	
Knowledge of key issues relating to school travel.	Essential
Knowledge of best practice in relation to walking and cycling infrastructure.	Essential
Proficient use of Word, Excel & Powerpoint	Essential
Excellent communications and interpersonal skills	Essential
Excellent Facilitation skills	Essential
Excellent time management and organisation skills	Essential
Ability to manage a workload within tight deadlines	Essential
Ability to work with a wide range or stakeholders including schools, local authorities and other agencies.	Essential
Disposition	
Be a self-starter	Essential
Be dependable and flexible	Essential
Be prepared to travel as part of your work	Essential
Be committed to working as part of a team	Essential
Be able to work on your own in your home environment	Essential
Tact and Diplomacy	Essential
Access to own transport with a clean driving licence	Essential

Please submit your application to: tlydon@eeu.antaisce.org by 4pm on Friday 26th of January 2024.